

## Third Party Works

### Licence for Permitted Loading

Parties seeking to load or unload bulk or containerised materials onto or from trains (loading) on the Country Regional Network (CRN) are required to hold a Licence for Permitted Loading (licence).

A licence permits the holder (and their sub-contractors) to;

- enter the rail corridor within the licenced area, and
- undertake loading activities permitted by the licence.

A licence for permitted loading does not allow the licence holder to undertake construction within the corridor. Construction activities, such as for the establishment of a hard-stand or loading pad or any other works that need to be undertaken, should be detailed in the application.

All applications incur an application fee as determined by TfNSW and an annual licence fee applies.

**Please allow 6 – 12 weeks for the application.**

#### The application must contain the following information:

1. A description of the type of loading activities to be undertaken;
2. A map identifying the proposed loading location. This must include enough information to clearly identify the area including the extent of the area required;
3. Confirmation if any construction or maintenance is required within the rail corridor i.e. hard stands;
4. Description of material to be loaded or unloaded and in what form. E.g. bulk agricultural commodities, containerised mineral ore etc.;
5. The equipment to be used within the rail corridor for loading or unloading. E.g. mobile bulk handling, top-load fork lifts etc.;
6. Hazard and risk management plans, such as those for responding to emergencies (e.g. fires, road, loading or rail vehicle accidents, loading accidents), spillage of toxic, environmentally hazardous or flammable materials, etc.;
7. Safe Work Method Statement (SWMS) for the proposed loading or unloading activities to be undertaken within the licenced area. E.g. operational procedures for equipment to be used to load / unload rail vehicles within the licenced area);
8. Public Liability Insurance. This must 'Name' Transport Asset Holding Entity of New South Wales and John Holland Rail Pty Ltd (not 'Note' or 'Interested Party'). 'Naming' is also known as 'Jointly Insured' or 'Additionally Insured';
  - \$50,000,000 for operational freight lines; or
  - \$250,000,000 for operational passenger lines
9. Professional Indemnity Insurance - \$20,000,000;  
If either of the insurance requirements above cannot be met a 'concession for insurance form' must be completed;
10. A current ASIC company extract that lists the company directors to be used for licence preparation (not a requirement for council/government agencies); and
11. Any other information you think may help us to progress your application.